

Chelco Management Services Ltd
221, Chr. Chatzipavlou Str., Helios Court
3rd Floor, 3036 Limassol, Cyprus
P.O. Box 51625, 3507 Limassol, Cyprus



T: +357 25873000

F: +357 25373200

info@chelcomanagement.com

www.chelcomanagement.com

Head of Accounting

On behalf of our client, a well-established and highly reputable company in the automotive industry in Cyprus, we seek to recruit for immediate employment a dynamic professional for the position of **Head of Accounting (HoA)**, to be based in Limassol.

Duties and Responsibilities

- Enhance accounting and internal controls by establishing, monitoring, and enforcing relevant policies and procedures
- Manage all accounting operations including Billing, A/R, A/P, Payroll, Cost Accounting, Inventory Accounting and Revenue Recognition
- Coordinate and direct the preparation of budgets and financial forecasts, report variances to management and recommend corrective action, if required
- Prepare and publish monthly management accounts, profit and loss and balance sheets in a timely manner
- Perform bank, supplier and customer statement reconciliations
- Ensure activities compliant with VAT regulations
- Prepare ad-hoc reports relating to technical accounting issues, internal controls or similar requested by management
- Manage and ensure compliance with various local and international financial reporting requirements, as well as VAT and direct tax filings

Requirements and Qualifications

- College or University degree(s) in Accounting and/or Finance
- Professional qualification such as ACA or ACCA will be considered an advantage
- Minimum 5 years of experience in high-level accounting or similar position
- Well-versed in computers and accounting software
- Knowledge of Navision (Microsoft Dynamics Business Central) ERP software will be considered an advantage
- Previous experience in the automotive industry will be considered a plus
- Excellent command of the Greek and English languages, both verbal and written

Remuneration

An attractive remuneration package will be offered to the successful candidate based on qualifications and experience.

Please e-mail your CV to careers@chelcomanagement.com, quoting HoA 09-2024. All applications will be treated in strict confidence.

Chelco Management Services Ltd has been offering leading Company Formation, Trust, International Banking, Management & Administration and Accounting services since 1984, serving the business interests of clients in Cyprus and worldwide.