

Accountant

On behalf of our client, a well-established international group of companies with operations in renewable energy, property development and retail activities, we are seeking to recruit for immediate employment a dynamic professional for the position of Accountant.

Overview

The Accountant will oversee the general accounting functions of the group's Cyprus-based operations in Limassol.

Job Responsibilities

- Preparation of accounting records in accordance with International Financial Reporting Standards and Cyprus Companies Law
- Preparation of financial statements and management reports
- Performing reconciliations of bank, creditor, debtor and intercompany balances
- Assisting in the preparation of budgets and financial forecasts
- Various administrative tasks such as the issue of invoices and receipts
- Maintenance of hard copies archive
- Liaising with banks and the company's external auditors, accountants and tax consultants. Preparing supporting documents for yearly audit
- Able to work efficiently either independently or as part of a team

Qualifications and Experience

The ideal candidate for the Accountant position should have:

- Bachelor's degree in Finance and Accounting or similar
- Minimum 2-3 years of accounting/bookkeeping experience, preferably in Cyprus
- Experience with IFRS and Financial Reporting
- Proficiency in MS Office, including MS Excel
- Proficiency in financial software. Knowledge of E-Soft will be considered an advantage
- Proven ability to work under pressure and be part of a team
- Strong analytical/problem-solving skills, with outstanding attention to detail
- Excellent organizational skills and high level of responsibility
- Strong communication and interpersonal skills with the ability to interact with and support an international, inter-disciplinary, multi-cultural team of professionals



Languages

Proficiency in English and Greek is a must. Good working knowledge of Ukrainian will be considered a plus.

Remuneration

A highly attractive remuneration package of €35K+ will be offered to the successful candidate based on qualifications and experience. Employee benefits, training and development offered.

*Please email your CV to careers@chelcomanagement.com quoting **ACC 7-2025** in the subject line of the email. All applications will be treated in strict confidence.*